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1948

FEBRUARY

the dental assistant



Journal of the
American Dental
Assistants Association

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PRESIDENT'S PAGE

A Happy New Year

The wave is breaking on the shore—
The echo fading from the chime—
Again the shadow moveth o'er
The dial-plate of time!—Whittier.

Dear Members of the A. D. A. A.

At the threshold of this New Year, it is with pleasure I extend to you Greetings of the Season and wish for you in abundant measure, "Strength for your work, peace for your path, and friends for your fireside."

In the last issue of the Journal we told you that "Perseverance" would be the theme for the current year and requested the entire membership to persevere as never before in order to attain our objective—higher education and an elevated status for the dental assistant. According to the glowing reports from societies in all sections of the country, the results which are being obtained from the Liaison Committee in the presentation of the Extension Study Courses, are all that could be desired. Enthusiasm is running high and our members are lavish in their praise of the co-operation they are receiving from the members of the dental profession.

Our Education Committee and Certification Board are working with persevering diligence to keep up with the demands for information which are coming in from all sections of the country pertaining to the Extension Study Course and the Examination for Certification. It must be remembered that a great many details must be worked out by these two groups and we assure our members that when they are ready for the Examination for Certification, our Education Committee and Certification Board will have the necessary ground work done and will be ready to cope with all situations and problems.

In closing may I leave you with a THOUGHT FOR THE YEAR by Agnes Carr.

This year shall I do my task
With eager heart and cheerful mind;
I may not meet success,
But I shall give all that I have
To the extent of my skill,
Unto the Work.
God be with me, as I labor!

Sincerely yours,

SADIE L. HADLEY, President,

American Dental Assistants Association.

THE VALUE OF CREDIT RATINGS TO THE DENTIST

By LLOYD H. DODD, D.D.S.*

This article, by an author who is an authority on the subject, tells the why, when and how of credit ratings and credit bureaus.

It is unfortunate, but true, that many patients who respect the professional skill of the dentist will ridicule his business ability. For many years there prevailed a widespread belief that if the dentist served his patient in a competent manner, he would automatically be successful without paying attention whatsoever, to the financial side of his practice.

The result of the practical application of this policy was that many a dentist and his wife and family have had to pass their last days in want and the dentist gave not only his life and talents but the lives of his dear ones as well.

Today a dentist can, through common sense business methods which will not jeopardize his ethical standing, eliminate much of the financial insecurity known in the past and at the same time further enhance the possibilities of his professional success.

One of the most important elements the dentist should consider in his economic program is the elimination of the "dead beat" and "chiseler" and this can be accomplished by the proper use of the credit bureau.

Let it be strictly understood that this article in no manner reflects on those honest persons who might happen to be classed in the low income group; methods have been and are being utilized to take care of them.

Definition of Credit.—Credit may be defined as the faith that men place in each other—whether they be a block, a mile, or thousands of miles apart. Credit rating consists

of no more than determining the patient's good name for meeting his obligations; yet it is the vital progressive force of modern industrial and professional civilization—"The promises men live by."

Misused Credit an Evil

Credit misused is equally destructive. Men who keep their promises are the constructive group of debtors who mean profits and more professional services, but "dead-beats," slow payers and "skips" are business wreckers and can turn credit into a destructive force, which to each individual credit grantor means losses of profit and investment. This latter condition can be helped considerably by the regular systematic use of Credit Reports. We can keep credit profitable with Credit Reports secured through our Credit Bureaus.

Just What Is a Credit Bureau?—A credit bureau is to the credit grantor what a clearing house is to the bank. It is a pivot around which credit business may circulate with safety. It is a clinic for the chronic credit abuser. It is a beacon light on an uncharted sea; a credit grantor's organization for the promotion of a credit man's welfare. It is an educational center for disseminating among the public, such propaganda as will aid a credit grantor's work.

A well established and soundly conducted credit bureau is more than a reporting bureau. It exerts a silent and powerful influence which restrains people from asking for credit if there is doubt as to their ability to pay. Having obtained credit, the average patient is mindful of the

Credit Bureau's watchful eye and is careful to keep his record good. A surprisingly large number of people need just a little of this Credit Bureau influence to keep their budget balanced and their bills paid.

Credit is a proud word—was originally a proud word—always will be a proud word. What does it mean? Belief, trust, assurance, keeping of contracts, confidence, reputation for trustworthiness, character, repute, title to praise, esteem, honor, reputation for solvency, probity, deserving, trustworthy, meritorious, power resulting from possession of a good name, source of esteem or respect, trust in integrity and financial capacity. Some business and professional people say credit is not a good word; they would substitute "divided payments," or some similar words. Rather than seek a substitute, we would advocate renewed vigor and dignity in our diction. No dodging, apologizing, questioning whether it is right or constructive to have, to keep and to use, credit. Credit is one of the great words.

That Good Feeling of Contentment and Confidence.—Members, who regularly use the Credit Bureau, do so with a feeling of justifiable confidence. This unusual and gratifying condition has been brought about through the close, unselfish, cooperative spirit that has been existing for many years among retailers, professional men and business men in this area. It is that wholehearted effort and genuine willingness to give favorable and unfavorable information for the convenience as well as the protection of all, that is making it possible for the Credit Bureau to make better reports, distinctly styled to the modern trend. When it is possible to improve even to a greater extent, your Credit Bureau will be among the leaders.

Credit Bureau an Asset

Consistently, Credit Bureau service is a distinct advantage and benefit. It is a worthwhile practice that pays dividends.

Just in Case You May Forget.—Many business and professional men recall what events took place after the last war. How well they remember what happened to workers when the cloud of battle had vanished.

Probably the most important thing was the trend of workers to "hop and skip" from one area to another in search of employment. How hard it was to locate debtors, and how we expected unemployed workers to pay their bills when they returned to employment.

A large per cent of war time workers will not find it convenient to pay old bills when they are re-employed. New cars, merchandise of a luxurious nature, and other war time restricted articles will be purchased in preference to paying old accounts.

Train the Youth

America's Future.—The future of America lies in her youth, those young people still in the formative years of life and those other young people who have been fighting for this land of ours. These young people are coming back to the business of living in a peacetime economy, of buying and selling, of earning and spending, of raising the next generation. Many of these young people have never had the opportunity of normal graduation from school and the experience of making a living, budgeting and learning that debts must be paid. American business and professional people owe them that education. They should not be taught the "hard way" of bitter experience. They can be led into the right way if every credit grantor will take the time to see they

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are acquainted with the terms of credit buying. A good credit relations program is essential to the future of American youth in business and professional life.

Thoughtful Creditors Study Future Risks.—A Credit Bureau, or Credit Exchange, is essentially a service institution. It does for its members and users what they cannot do as well nor as economically. They collect information; record and index it against the thousands of occasions when it will be needed to facilitate business or personal transactions based on credit.

We are now in the midst of some reconversion and its attendant economic upsets. Your patients, many of whom are not permanent residents of your town and adjacent territory, will begin to drift to other communities.

Overtime wages are gradually disappearing and many of them do not have the excess funds that they have had during the past few years. Accounts will have to be watched from now on more carefully than has been necessary in recent times.

Unless this is done you can easily wake up one day with many past due accounts on your books and patients gone. When delinquency appears it would be wise to draw a new report from the Credit Bureau and find out just what the debtor's situation is at the moment. Following these suggestions will save you, many times over, the cost of Bureau services. The next six months will be a period when credit granting should be handled with considerable care and plenty of information. Thoughtful creditors will be consistent users of Credit Bureau reports.

Report Made by Individual

Clear Understanding.—A credit report is an accurate copy of the picture, painted by the subject of the report, himself, in his own credit

dealings. Nothing more, nothing less. No Credit Bureau has a single thing to do with the painting of this picture. It is the duty of the reporting organization to give a true and accurate copy of the picture. Your Credit Bureau does not manufacture credit reports! They assemble the information as compiled and do not make a "good" or "bad" report—the credit seeker or user is the one who does that for himself.

The following are excerpts from Daily Court reports issued by the Credit Bureau of Decatur, Inc.

Another Score for Credit Reports.—"You deal in exceptions," said a critic of credit reporting not long ago. "Exceptions to what?" we asked him. He replied, "Exceptions to the rule that most people are fundamentally honest." Perhaps it is true that we are always talking about the necessity of getting credit reports to make sure that credit is not being given to "skips," "dead-beats" and "chiselers." But we also believe in creditors seeing to it that debtors are kept within the limits of the amount of credit that they can safely handle. (Remember this, fellow dentists.)

Many People Reliable

However, to get back to our critic, we probably do forget the great mass of credit users who keep their records good. We would not care to debate the fundamental honesty of all these good people, but we do know enough about the great human habit of putting off, to know that if there weren't a clearing house for records of delinquent accounts there would be lots more trouble with delinquents. The fact that business and professional men record delinquents' accounts at the Credit Bureau has kept many an account up to date. That is certainly another score for credit reporting!

Accidents Don't Just Happen.—A road sign at a dangerous corner:

"Accidents seldom actually happen. They are usually caused by the faulty judgment of some individual."

In this sign is food for thought to all persons who extend credit. The thought expressed applies exactly to the extension of credit. Credit losses do not simply happen but are usually the result of poor judgment or lack of proper information.

No person's judgment can be sound unless it is based upon accurate and dependable information. If a person asks for credit you are merely proceeding by guess work unless you call for a credit report. Credit losses nearly always come from lack of knowledge.

The answer to this is a Factbilt credit report. Knowledge of employment and of past performance furnish a real basis on which to make a proper decision. Factbilt credit reports provide that kind of knowledge. It pays to use them conscientiously and consistently.

Something to Consider.—The family which has accumulated a thousand dollars in war bonds is not necessarily that much richer. Did you ever stop to think of this? The same family has lived through three or four years using and wearing out household furniture, electric refrigerator, rugs, automobile, in fact, all family equipment. The house needs paint, the plaster is cracked, the wife is nervous and needs a vacation. The kids want to ride a train, and need it.

Money Goes for Replacements

By the time dad gets things evened out when war time patriotism no longer restricts normal living, only the moths may be left in his purse. And he may find himself right back where he started in 1941.

What of the thousand dollars saved up? The chances are it has all been used for replacements and reconditioning.

There Were Credit Problems in 1910 Too.—"Don't Keep Sich Things as Assets and Liabilities.

Dear Sirs

I got your letter askin for a list of my assets and liabilities now I toll you wen I sent in that order that I was keepin a resterrant and not a genrul store and I don't keep sich things as assets and liabilities on hand and besides if I did it aint non of your bizness how manie have I got no how. They was a feller nosin aroun here yesterday wot said as how his name was R G Dun & Company and he asted me how much money did I have and I kicked him clear inter the middle of next Sunday. I tell you wot I wont have no meddlin in my bizness I am as good as any man and a . . . site bettern some if you dont want to sel me them goods why go to Please answer by next male.

Your Fren

Pierr Coco"

Fourteen Slogans for Credit Bureau Use

1. "Call first—charge afterwards—it pays."
2. "An ounce of investigation is worth a pound of collection."
3. "Before you charge — investigate."
4. "A man's judgment is no better than his information."
5. "Time—it only takes a few minutes to get a report, but if you take on a patient who is a bad risk, it will take months to collect."
6. "An account properly opened is half collected."
7. "Carelessness in extending credit is the graveyard of many a practice."
8. "Credit Bureau service is the best investment you can make."
9. "The more you call, the more you save."
10. "Call for a report on every credit

applicant."

11. "Get the habit—call first—charge afterwards."
12. "Too often 'Charge it, please' means 'I'll pay when I please.'"
13. "Learn to say 'No.'"
14. "A woman's curiosity is excelled only by that of a dentist who wants to try out a man just once to see if he will pay him when he does not pay others."

Don't Judge by Looking

You Can't Tell by Just Looking at Them.—A series of tests were conducted by the Department of Psychology at the University of Kansas, to discover whether criminal traits could be determined merely through photographs of facial characteristics. Photographs of prominent world figures and the lowest type of criminals were shuffled and shown to a group of fifty senior students of psychology. Here are some of the results: Twenty-six students picked J. Edgar Hoover as a definite criminal type; fifteen students picked Ethel Barrymore as a gangster's moll; twenty students selected Emperor Hirohito as a dope; also, noted gangsters were determined to be responsible citizens by this group of trained psychologists.

Credit executives who have used this same eyeball test in trying to determine whether an applicant for credit is a good risk have also found out that such a test is not dependable. Credit reports are based on ledger information and court records which are always necessary to get a true picture of the paying habits of the individual.

Dependable, FACTBILT CREDIT REPORTS can be had by calling your Credit Bureau.

Here's One for the Books

For years we have had in our files twenty-six accounts totaling \$581.36 against a Decatur citizen, let's call him Mr. Jones.

For a long time this man was employed in a local government position so that he was not subject to garnishment. However, before we even thought of garnishment, every other means of persuading him to pay was used. We appealed to his civic pride; the fact that his living came from taxpayers, from the very people whose bills we were trying to collect. We also appealed to his supervisors for cooperation. In the meantime, bills continued to come in and be listed. Some of the accounts were reduced to judgment but he seemed to be judgment proof.

Then came the war! Our hero removed himself to one of the local defense plants. After considerable difficulty, one grocery account was collected in full and on the others a payment arrangement set up. This payment arrangement was lived up to about one week out of every three. Mr. Jones assured us that most of the accounts were true and correct and should be paid. At the same time he was a patient of one of our local physicians even on his last call in our office, he showed us a prescription by his physician for whom we had one account for collection and evidently another account at the time on this physician's books.

Mr. Jones Went Bankrupt

A few days ago we received the notice of his bankruptcy as did all the rest of his creditors. We are not sure what the moral of this story is, if there is a moral. We believe you will agree with us that there is something very unfair here. First, Mr. Jones received the services and the merchandise of a great number of Decatur physicians, dentists and business houses. For the most part, these people never received any part of the money due them. Secondly, that this man could so easily wipe these obligations out by bankruptcy and will probably continue to re-

ceive credit, more medical service, more dental service, and more merchandise for which he probably will never pay.

Just How Much Does a Credit Bureau Benefit a Community?—In communities where no credit bureau exists, bad debt losses run from two to five per cent.

In communities where an active and modern credit bureau operates, bad debt losses are about one-half of one per cent.

That's the difference of one and one-half and one-half per cent. It's brought about by careful checking of credit applicants and by the "police" effort of a credit bureau. People pay better when they know their record is kept in a credit bureau, available to the credit grantors of the community.

This percentage of saving means a tremendous amount when figured in dollars and cents. It's many times over the cost of a credit bureau membership.

Yes, a credit bureau benefits a community. It is one of the best investments a business or professional man can make.

The Return of the Jones Family.—Remember the Joneses? They were the family we used to try to keep up with. Since the war, however, with all of its restrictions, rationing, etc., we haven't heard so much about them because theoretically they couldn't have any more than we could. In other words, it hasn't been too difficult to "keep up with the Joneses" for the past couple of years.

However, after the war when durable goods like automobiles, refrigerators, radios and fur coats are available again, look out. The Joneses are going to buy all of these things in large quantities.

Now some will have saved up for this time and will have the cash to pay for a new automobile, a new

refrigerator or a fur coat for the wife, but a great many will have spent their war-time wages and will have nothing in the old sock to buy with.

However, will this keep them from wanting cars, coats or radios? No! When they see the Joneses sporting a new car they'll have to have one and they'll buy it "on time" and let the butcher, the baker and candlestick maker whistle for their money.

A Man Makes His Own Rating

The Biter Gets Bit.—Some people just can't understand why unpaid accounts locally, or in some other city, should cause them to be declined credit. They forget that a credit record is made by themselves regardless of the city, and that is why there is a chain of affiliated credit bureaus throughout the nation.

If it were not for this modern method of interchange between cities, merchants and professional men would take a terrible lacing in bad debt losses. The intentional non-payer could easily skip from city to city, leaving behind a string of headaches for the merchants and professional people of each city. But thanks to the credit bureaus, credit records follow their owners like a shadow.

Say Yes or No After You Know.—There's a little word in our language spelled "N-o", pronounced no, as in know. You say you've heard of the word? Well, why don't you use it occasionally? After all, a credit manager or office assistant in charge of credits and collections is responsible for sorting the good from the bad credit risks. It doesn't require any judgment to say yes to every one who asks for credit. Want an example of what we mean? Here's one. This debtor came to Decatur from a neighboring state, late in 1944. A short time after he arrived here the Credit Bureau there for-

warded to us for collection these accounts:

Machine shop	\$6.45	Physician	\$3.50
Physician	14.00	Ladies' store	7.45
Physician	24.00	Private acct.	6.25

Shortly after we started to work on this list, the debtor left for Chicago. Then our members, you and you and you, sent in these accounts for collection:

Cloth'g store	\$10.25	Hospital	\$10.25
Laundry	6.30	Service station	42.81
Insur'ce office	4.23	Grocer	8.80
Service station	8.11	Grocer	67.51
		Dairy	12.56

Inquire Regardless of Prestige

Not one of the above—not one—bothered to call for a credit report first. Of course this debtor was district manager of & Co., a well known firm, so you just presumed that his credit had to be good, but you were wrong. Remember credit reports first and that little word "no" occasionally.

No Previous Credit History.—"No previous credit history" may be a more frequent answer to requests for credit reports in the next year. A popular magazine recently had a humorous squib on the fact that one of our veterans had a little trouble getting a credit application approved because of this lack of previous credit history. Many of our veterans spent the last few years without being able to establish a credit record. What that credit record will be when it is written depends on two things: (1) What the veteran's own character is like and (2) what kind of a start he gets in credit purchases. Denial of credit because of the lack of a history will reflect on the credit grantor but a proper explanation of credit terms and what is expected of the debtor will start the veteran on the path to a good credit experience. You owe it to these men and women to help them get the right start—let the Credit Bureau help you with your approach to this problem.

Public Relations.—For years we have interviewed thousands of debtors who have been referred to the Bureau because their affairs were in a terrible mess. Some of them were hopelessly involved.

You would be amazed at the high percentage of those debtors whom we helped to rehabilitate their credit, and put them back on their feet. With their bills paid, they could look everyone in the eye with the knowledge that they had proven their inherent honesty.

We are anxious to continue this service and urge our members to encourage people to come to our office about their record. To handle these individuals quickly and uniformly we use the enclosed form, which has proven to be a good public relations builder not only for the Credit Bureau but our members as well.

Credit Don'ts

Don't extend credit without first obtaining a complete credit report on the applicant.

Don't extend credit on a "hunch" or the fact that you are acquainted with the applicant, or he or she has been a patient who always paid cash.

Don't make a partial check by telephoning or writing references directly furnished by the applicant. Naturally, in most cases they will be in good standing with such firms.

Don't extend credit in the face of unsatisfactory information because you may feel that the applicant will pay you—that you are a better collector. It just doesn't happen that way often enough to warrant the risk involved.

Check Past-Due Accounts

Don't permit past-due accounts to run indefinitely. If you are unable to make a collection within four months, the account should be handed to the collection department of the

Credit Bureau for immediate attention.

A retail credit executive, when asked to give ten reasons for declining to grant credit based on Credit Bureau reports, replied as follows:

1. Bad business or questionable reputation or character. This, he commented, covers many angles, for example: illegal business, gambling, excessive drinking, etc.
2. Too frequent change of residence, type of employment or position. The occupation and the employer should have some degree of permanency or stability.
3. Not strong financially or under age, guarantee requested.
4. Short time or temporary employment when credit is not already well established.
5. No income except allotment.
6. Has too much debt—mortgages, liens, past due accounts.
7. Always borrowing to pay other bills.
8. Domestic difficulties.
9. Disregard of terms, bad paying record, past due debts and failure to cooperate.
10. Extravagant living beyond income and poor financial management of personal affairs.

How to Refuse Credit.—The best method of refusing credit is by saying, "We are sorry that the information we have received does not justify our opening an account with you at this time."

It is a serious breach of faith for you to say, "You have a terrible credit record," or "The Bureau gives you a bad rating." Such statements are violations of your service contract. They create ill-will, argument and misunderstanding.

Each individual, by his habits of pay, makes his own record which is reported by subscribers and recorded in Bureau master files.

Discussion with the applicant as to the details of a report tends to interfere with the free flow of credit information and may seriously damage the community's credit fabric. If there is any question regarding any information, always call the Bureau.

Early Placement Urged

When Should You Place Accounts for Collection?—The answer is simple: As soon as your own collection methods have been exhausted. All of us at times, are tempted to hold on to an account, in the hope that the individual will come and pay without pressure being brought. But for every dollar that is saved that way five are probably lost because the individual moved out of town, becomes unemployed, spends his money for something else, or pays other creditors first. The older an account becomes, the less chance you have of ever realizing a cent from it.

Mortality Tables

The average life span from 1879 to 1890 was about 34 years.

The average life span from 1890 to 1911 was about 46 years.

The average life span from 1911 to 1942 was about 64 years.

Here are the facts on the general mortality rate on uncollected accounts.

Accounts six months past due are worth 67 cents on the dollar.

Accounts one year past due are worth 45 cents on the dollar.

Accounts two years past due are worth 23 cents on the dollar.

Accounts three years past due are worth 15 cents on the dollar.

Accounts four years past due are worth 12 cents on the dollar.

Accounts five years past due are worth 10 cents on the dollar.

Accounts over 5 years past due are worthless.

Check Receivable Accounts

Similar to the "American Experience Table of Mortality" used by the life insurance companies to determine an applicant's life expectancy, the statistics of the U. S. Department of Commerce show that amount to be collected decreases as the delinquency of the debt grows. We are urged to check and re-check our accounts receivable. Tomorrow there may be less money made by your debtors!

Excerpts from Answers to Credit Letters Received.—"I am glad to say that my husband, who ran this bill, is now deceased."

"I can't pay, I have given birth to a baby boy weighing 10 pounds. I hope this is satisfactory."

"I don't even know Dr. never had any work done by him, and furthermore, the fillings came out."

"If you are so anxious, pay it yourself and add years to your life."

"I know that I am evading payment, that's the despicable kind of a guy I am."

"If it weren't for people like me, how would people like you have a job?"

"I am suffering from collector's insomnia. My health is bad."

"Sure, the operation was a success, but I'm not. I wish you would take this matter up with my wife. She's the one that has the kids. I am a victim of circumstances."

"Whoever told you I wanted to pay my bills?"

"Since I got my false teeth, every time I open my mouth, people think I am giving them the horse laugh."

"When I got the goods, they asked me if I wanted credit, I didn't say I would pay."

"Hereafter, see me. I don't like strangers calling on my wife."

He Huffed and He Puffed.—I'll see the Mayor. I'll see the State's At-

torney. I'll see my lawyer. I'll report you to the Chamber of Commerce. In fact I may take this up with the Governor. So you see, here's a case where we're dealing with a really big shot. Why he's a very personal friend of the mayor. Now measured against such big talk, look what our records show:

Dairy	\$15.53	Lumber	\$20.43
Physician	182.00	Grocery	52.95
Dept. store	30.07	Furniture	36.81

We asked him what it was he intended to take up with these prominent officials. "Why," he said, "these bills on my record up here (in the Credit Bureau) will ruin my standings. There ought to be a law against that." Had he ever considered that he could clear his record by paying his bills? Well a fellow doesn't always have the money. Had he had ANY money during the last two or three years? Oh, yes, some. Why hadn't he paid these bills then? Well, you know how it is, as the fellow said, you've got to have a little money to relax once in awhile. What about your obligation to these people who gave you credit when you needed it? That's what's wrong, there ought to be a law against these people reporting that I haven't paid them. It "ain't" fair to honest people. Do you consider yourself honest? I certainly do, that's why I'm goin to see the etc., etc., etc.

Conclusion

After reading all the factors involving credit ratings, it is small wonder that a man when asked what was meant by the expression "\$5 per" said it all depended upon the person to whom it referred. If it was a preacher, it probably meant \$5 per sermon, if a lawyer \$5 per hour, if a dentist, \$5 per—haps.

In conclusion let us remember that business men say that when a busi-

(Continued on page 13)

P. S.

By Rebecca Cripe

A year ago we tried to give you an over-all picture of dental assisting in a State Institution. Since that time, there have been so many questions asked, and comments made, that we are adding a postscript to give you a little more detailed account of what we do.

Someone suggested that we take a typical day in our office and tell you what happens from the time we go to work at 7:30 in the morning until we lock up and leave at 4:30 in the afternoon. It was a good idea, except we never have a "typical day". It is true that we make a schedule for each day, but we're never sure that we can stay on that schedule.

For instance—George may come in. Now George, besides being feeble-minded is a bit queer. He is a trusty, and pushes a cart around the grounds picking up trash as he goes. His teeth are becoming loose, and need to be extracted, but we have learned that it is impossible to do anything for George unless he is in the mood. When he decides he needs a couple of teeth extracted, he drops into our office, and we arrange time for his work no matter how many other patients are on the book for the day.

Of course he may request anyone from a fellow inmate to the chief-of-staff of the Hospital to stand by and give him moral support—and usually his wish is granted. Why? It saves time and trouble in the long run, and we are able to accomplish the work that is necessary.

Perhaps by that time the phone rings, and the doctor is called to one of the wards to see a patient.

Then a Spastic patient may fall

and knock loose a couple of teeth, and is brought to the Dentist at once. Did you ever try to work for a Spastic? It isn't easy, believe me.

With a few more interruptions, we may get back to a smooth running schedule by the end of the day.

Over 400 patients went home on vacation last summer during June, July, and August. Each patient had a prophylaxis and examination before leaving the Institution. We average from 15-20 patients daily, but during vacation time the average is doubled.

Every Saturday morning finds the dental assistant making the rounds of the Institution doing tooth brush inspection. We visit eight different buildings, and in the course of events look at some 1,000 toothbrushes. The brushes are kept in racks in metal boxes on the various divisions.

Once each month we visit the three farms which are also a part of the institution. The worn out brushes are discarded, and replaced with new brushes.

There is no glamour in being a dental assistant in a State Institution, and no high salary. Many times we have worked under very unpleasant circumstances. A deodorant spray is essential equipment in our office, and it is needed frequently.

Mixing amalgam fillings, taking care of the instruments, answering the telephone, and keeping accurate records are requisites of every good dental assistant, but we must also know how to wipe runny noses and button up southern exposures.

Since there are no particular material advantages in working with feeble-minded patients, why do we

continue to do so year after year? After all, the unfortunate people must be cared for, too, and perhaps it is because there is a certain satisfaction in doing a job few people would care to tackle.

It has been my good fortune to work with doctors who take institutional work in their stride. When we leave for the day, we leave the little unpleasant incidents behind us, but more often than not, get a second chuckle over some little thing that happened that day.

No doubt we could write a small volume on some of our experiences. For instance—that very old and very corny joke that has made the rounds in dental circles for years, actually happened in our office.

A patient had had her teeth cleaned, and when the job was completed she asked if there was anything wrong with her teeth or gums. She was told they were all right, and she gave a big sigh and said, "I'm sure glad to hear that. I thought I had diarrhea."

One of our favorite patients is Henry. He is afflicted with stuttering, but he always likes to visit when he comes to the dental office. One morning he very cheerfully told us that he had had company the day before. We asked him where his family lived, and he said, "Wa-Wa-Wa-Wa-Wa - - -". Trying to help, the doctor asked—"Warsaw?" And quick as a flash came the answer—"No, Wabash."

Another incident that stands out clearly in our memories pertains to "Smoky", a colored boy in his teens. When he was admitted as a new patient, he had several large cavities in his teeth. He behaved very nicely until the doctor was ready to prepare the mesial cavities in the upper front teeth, then Smoky set up a howl of protest. He begged the doctor to

leave those front teeth alone. We couldn't understand his sudden change in behavior, but finally the story came out. It seems that Smoky liked the girls and he had developed a soft little whistle through those front teeth. He was afraid that if they were filled, he would lose his art of whistling softly at the girls, and would have to whistle louder—thereby, not only drawing the attention of the girls but also of the attendant on duty. That was one time when a patient's wish could not be granted. You may be interested to learn that Smoky was a very happy boy when he discovered that the fillings in those teeth didn't hamper his ability to whistle through them at all.

The Doctor with whom I work, sums it up better than I when he says: "You don't HAVE to be crazy to enjoy a job like this—but it helps!"

VALUE OF CREDIT RATINGS

(Continued from page 11)

ness is too small to protect it is also too small to exist. For this reason it seems to me that it is wise for the dentist to obtain credit ratings on all new patients.

Your prosperity will depend quite largely upon the care you devote to this phase of your practice.—860 Citizens Bldg., Decatur, Illinois.

Author's Note: Special thanks is hereby tendered to Mr. George P. Johns, Manager, Credit Bureau of Decatur, Inc., for his assistance and permission to publish certain statements appearing in this article.—L. H. D.

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INTERESTS AND EDUCATION

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EDITORIAL DEPARTMENT

Today the year is young and clean
Like freshly fallen snow,
And we are called to
New and brave adventures.

1948 AND THE ADAA

The American Dental Assistants Association goes into the year of 1948 with some plans in the making that should augur well for the future and add greatly to the stature of the organization as an important group in National Women's associations.

At long last the opening of a central office and employment of a full-time executive secretary has become a fact. The office will be located in LaPorte, Indiana; the executive secretary will be Mrs. Mary L. Martin, who resides at 414 Allen street in LaPorte. Mrs. Martin attended the annual meeting of the ADAA in Chicago in 1944 and assisted the General Secretary, Aileen Ferguson, in compiling the minutes of that meeting. At the annual meeting in Boston in August of 1947 the Board of Trustees of the ADAA appointed a committee, composed of Margaret C. Sharp, Aileen Ferguson and Helen Fitting, Chairman, and empowered them to complete the plans for the setting up of a Central Office. When members of this committee learned that Mrs. Martin might be available, she was contacted and offered the position, as they felt that she was well qualified by years of secretarial experience which included a knowledge of association work, a thoroughly charming personality and sympathetic grasp of association problems which will make her a popular co-worker with all members of the ADAA. Some time in January or February Mrs. Martin will spend a week or two in Boston in conference with President Sadie Hadley and Secretary Aileen Ferguson to become acquainted with the details of the work. The office is now in process of being furnished and put in order and will be open to members of the ADAA about the middle of February.

A bit about the setting: LaPorte, Indiana is a beautiful little city located about 60 miles east of Chicago, about an hour's ride on the New York Central railroad and an hour and a half by motor. Long rows of maple trees which in the summer time form an archway down many of the streets have gained for LaPorte the nick-name of "The Maple City." The population is approximately 23,000. The Central Office of the ADAA will be located at 610 Jefferson Avenue, just one block off Lincoln Way, the main

thoroughfare. (Please refrain from sending mail to this address until after February 15th.)

Also auguring well for the future of Dental Assisting is the large number of local associations that are planning Dental Assisting courses, and the interest in Certification. The offices of the Chairman and Secretary of the Certification Board and the National Chairman of the ADAA Education Committee report that they are swamped with letters of inquiry concerning Certification and the preparatory courses. Members of local Dental Associations, for the most part, are being entirely co-operative in establishing the courses; this is a definitely cheering fact, for without their help the courses would not be possible. It does look as though the Dental Assistants are succeeding in pulling themselves up by their own white shoe-strings and making their own dream of education for Dental Assistants come true.

From Helen Tisdal, Secretary of the Certification Board we received a very fine little pamphlet entitled "How to Organize a Local Association" that should be most helpful; reports of new associations in every district indicate continued growth in association activities.

The light is green; the watch word is "Persevere", the time is NOW 1948 is for the ADAA.

RECIPE FOR A HAPPY NEW YEAR

Take twelve full-grown months; see that these are thoroughly free from all memories of bitterness, hate, and jealousy; pick off all specks of pettiness and littleness; in short, see that these months are as fresh and clean as when they came from the great Storehouse of Time.

Cut these months into thirty or thirty-one equal parts. This batch will keep for just one year. Do not attempt to make up the whole batch at one time (so many persons spoil the entire lot in this way), but prepare one day at a time as follows:

Into each day put twelve parts of faith, eleven of patience, ten of courage, nine of work (some people omit this ingredient and so spoil the flavour of the rest) eight of hope, seven of fidelity, six of liberality, five of kindness, four of rest, (leaving this out is like leaving the oil out of salad), three of prayer, two of reflection, and one well-selected resolution. If you have no conscientious scruples, put in about a teaspoonful of good spirits, a dash of fun, a pinch of folly, a sprinkling of play, and a heaping cupful of good humour.

Pour into the whole love ad libitum and mix with vim. Cook thoroughly in a fervent heat; garnish with sweet smiles and a few sprigs of joy; then serve with quietness, unselfishness and cheerfulness, and a Happy New Year is a certainty!

TOOTH CARVING AS AN ASSET IN THE DENTAL LABORATORY

Russell C. Wheeler, D.D.S., St. Louis, Mo.

It is not required that a good Dental Assistant be a finished Dental Technician at the same time, nevertheless, her work puts her in contact with the dental laboratory and therefore if she has talent and is ambitious, there is no reason why she should not prepare herself to help out in the laboratory and thereby make herself more valuable to her employer.

Many steps in dental laboratory technique may be learned that will facilitate turning out the work without extended training. There are pouring casts, mounting casts, flasking, packing and processing acrylic, pouring up and casting inlays, etc. After becoming proficient in these things, the dental assistant can call herself a laboratory assistant also.

After achieving such training, if a girl has talent for carving, she might very well go on to the status of finished laboratory technician. The latter position will require hard work and more extended practice and training. Without a thorough knowledge of dental anatomy and tooth form, acquired through practice and acquired excellence in tooth carving one can not call herself a dental technician.

A dental laboratory technician is a tooth maker, whether shaping up a part of a tooth, (inlay) a whole tooth (crown) a series of teeth (bridge) or a set of teeth (dentures). Without knowing the functional form of any or all the teeth, somebody else will have to supply the missing information and you can not accept the responsibility for the laboratory end of dentistry.

There is only one way to learn the basic fundamentals of tooth form and occlusion. That is first by studying dental anatomy thoroughly, learning nomenclature first—the names of the teeth or parts of teeth plus dental terms that are the common language of the dental fraternity. Second, the knowledge gained by study of the teeth can be applied in a practicable manner only by learning to draw and carve the teeth. Thus you reproduce functional form to be applied to the actual cases in your employer's practice.

Most dentists would like to complete more of the laboratory work in their offices than they do if they could obtain competent help. It makes for more efficiency, because the progress of the work can be observed from start to finish.

There is only one way to learn tooth carving and that is to work at it. Get some models or extracted teeth and try to reproduce them in wax carving blocks. Then pick up an indirect inlay model once in a while and see what you can do with it. When you get into difficulty get the dentist to help you. Gradually you will learn to iron out the difficulties if you have the talent.

It is true of course that everyone is not poured from the same mold. We, as individuals do not possess the same talents. Therefore some of you may not be able to learn tooth carving and still may become very valuable in the dental laboratory as an assistant, however, I want to repeat that only by becoming proficient as a tooth carver can you absorb all that is necessary in dental

anatomy and occlusion of the teeth in order to some day qualify as a dental laboratory technician.

When Dr. Wheeler appeared before the St. Louis Dental Assistants Association Monday, May 7, he used a blackboard and chalk to draw the different tooth forms showing that though there are 16 different figures there are really only 4 types; anteriors, cuspids, bicuspid and molars. Hard work and much practice is necessary to gain the proficiency in tooth carving that is needed to be really helpful to your Doctor. Tooth carvings can not just look "something like a tooth", they must have beauty but they must also be functional—must be able to be used to chew with complete satisfaction.

First practice drawing the teeth, then carve them in wax, soap or plaster. Dr. Wheeler suggested instead of doodling your initials, squares or even hearts (while waiting or talking over the telephone, etc.) draw teeth; it is excellent practice.

I know of only one book on tooth form drawings and that is—"Tooth Form"—Drawings and Carvings—A Manual. Russell C. Wheeler, D.D.S. Reprinted from the Missouri State D.A.A. Bulletin.

ERRORS ARE SOMETHING TO AVOID!

Strange as it may seem not all voices are clear when speaking over the telephone; therefore, many names or sounds may be misunderstood.

A credit bureau reports that a member called for a report on a person whose name began with the letter "V". The reporter understood it as the letter "B" and gave a report of no card in the file. Credit was extended to the applicant. Later the error was discovered and an abundance of unfavorable information found in the file, too late to be of much value to the association member.

In order to avoid such errors it is suggested that the key letter of both given and surnames be checked as follows: A as in Albert; B as in Boy; C as in Charles; D as in David; E as in Edward; F as in Frank; G as in George; H as in Harry; I as in Ida; J as in James; K as in Kenneth; L as in Lincoln; M as in Mary; N as in Nellie; O as in Olson; P as in Peter; Q as in Quick; R as in Robert; S as in Samuel; T as in Thomas; U as in Union; V as in Victor; W as in William; X as in X-ray; Y as in Young; Z as in Zebra.

A small receptacle placed in the cabinet drawer most often used will be handy to drop the pellets of excess amalgam and amalgam dies. It will surprise you the amount that will be accumulated over a period of time.

JULIETTE A. SOUTHARD RELIEF FUND

Let's heed to the call of the JAS Fund
And pile those dollars up to the sun.
It will hold our members staunch and true;
Let's get busy and plan something new.
Come ADAAers, just a few more miles,
When we reach our goal, we'll be all smiles!

Views of the News

By Violet L. Crowley

GREETINGS AND A HAPPY NEW YEAR TO ALL!

The coming of every New Year brings forth new enthusiasm, ideas and plans. To each of you I extend my sincere wishes for a successful and happy year. May you experience the realization of your dreams and hopes.

Please accept my sincere appreciation for your wonderful response to my appeal for news. Your full and complete reports of your activities have been great. I have read every word, and thoroughly enjoyed them. I almost feel as though I have been with you in attendance at your meetings. You have made my assignment a pleasure rather than a task. I wish it were possible to print each report in its complete form, and thus share this pleasure with all members of ADAA; but lack of space and restrictions in regard to printing of social news in this column prevent my so doing. Therefore, I shall try very hard to give the highlights from each report to the best of my ability and hope you will be pleased with my efforts. Thanks to each and all of you for your cooperation, and DO keep up the good work.

First District—

The seventh annual meeting of the Rhode Island Dental Assistants Society will be held at the Shearton-Biltmore Hotel, Providence, Rhode Island on January 20-21, 1948. Sadie L. Hodley, President of the American Dental Assistants Association will be the honored guest.

A cordial invitation is extended to all officers and members of the societies in the First District. It is hoped that a large number of New England members will attend the sessions, and thereby meet and pay homage to our National President.

Evelyn Forlon, Program Chairman.

Best wishes for a successful meeting, Rhode Island Association.

—o—
The Waterbury Dental Assistants Association, Waterbury, Connecticut, was started only a little over a year ago. The Doctors of Waterbury have been very kind and generous in allowing us to hold our meetings in the offices. We have had the privilege of hearing talks on different phases of Dentistry given us by the Doctors.

On October 14th we were guests of the Waterbury Dental Society. Dr. Krasaw of Rhode Island spoke on Office Management. It was a very helpful and interesting message.

We are interested in the Certification plan, but need more information before starting work on our program.

The interest shown, and help given us by our Doctors in our new undertaking has been most gratifying.

Irene Sathory, Secretary.

Good luck, Waterbury!

The Massachusetts Dental Assistants Association, Metropolitan District, began the fall season with their first meeting a dinner meeting, Wed-

nesday, September 17, at the Eliot, 370 Commonwealth Ave., Boston, Mass. This meeting included a "Chinese Auction", proceeds to go to the Juliette Southard Fund. Each member brought gifts to be auctioned.

Second District—

Betty Onder, reporter, wishes to correct an error in news of clinics at the New Jersey State Mid-Winter Meeting January 18, 1948. Instead of a clinic from Hudson County, it should have been Monmouth County, presenting "Helpful Hints in Proper Dark Room Procedure" by Catherine Robinson.

Thanks Betty, it is human to err. I know you will have lots of interesting news of this meeting for the next issue.

Third District—

At the regular meeting of the Erie County Dental Assistants Association on Tuesday, October 28th, Arleen Nelson, assisted by Marian Israelson and Ellenjane Kinsinger, presented an excellent program on Office Management. It included telephone technique, care of the office and fundamentals of good business English in letter writing, etc. At the November meeting various procedures in Chair Assisting will be presented by Evelyn Auchenbach, Marjorie Schultz, Delores Haft and Doris Griffin.

During this holiday season ECDAAs members will be selling candy and fruit cakes to raise money for our treasury for the year ahead.

Our annual Christmas party is slated for Tuesday, December 16th at the Antlers. It will be strictly social, a celebration to end a hard year's work.

The new officers will begin their duties in January. They are: President, Joan Fasel; Vice-President, Louise Meusel; Secretary, Helen Kulesa; Treasurer, Evelyn Suminski.

Joan Fasel, Secretary.

Congratulations, Joan, on your election to the office of President.

The report from the District of Columbia Dental Assistants Society is as follows: The first meeting for fall was called to order on September 18th, 8 P. M. at the Hotel 2400. It was voted to carry all business over to our October meeting as the September meeting was the occasion of a very successful banquet. We were honored to have as our guests, Dr. Joseph Madden, past President of the District of Columbia Dental Society; Dr. James Greeves, Dr. Sidney Greenspan and Dr. Leigh C. Fairbank. The entertainment committee: Eva Carrico, Ida Thompson and Lorraine Wood did a fine job in arranging this meeting.

Ann Wildman, Trustee, Third District.

The Lehigh Valley Dental Assistants Association has recently had the privilege of attending a series of lectures sponsored by the Lehigh Valley Dental Society.

The above bit of news comes from Clara Kemmerer, Allentown, Pa.

Fourth District—

The Florida State Dental Assistants held their annual meeting November 10-12 at the Suwanee Hotel, St. Petersburg, Fla., President Rose Horn, presiding. Grace Robinson, program chairman, did a "bang-up" job in

arranging an interesting program. Honored guest for this meeting was Katie McConnell, First Vice-President of ADAA.

Clinics given were: "Office Management," by Janet Crier, Coral Gables; "The Pouring and Trimming of Models," by Helen DeBoy, Miami.

Papers given were: "The Voice With a Smile," by Ree Rakestraw, Miami; "Handpiece and Equipment Care," by Sue Ives, and "The Receptionist," by Mae Smith.

Miami District won the Membership Trophy, having taken in thirty new members this year.

The Miami District's November meeting was election of officers, the results of this election will be given in the Secretary's Corner.

Evelyn Agey, Secretary, Miami District.

—o—

HIGHLIGHTS OF GEORGIA DENTAL ASSISTANTS ASSOCIATION MEETING—New Officers: President, Helen Turk, 925 Chandler Bldg., Atlanta, Ga.; 1st Vice-President, Vassie Hunt, 507 Bibb Bldg., Macon Ga.; 2nd Vice-President, Hazel Whitener, 605 Bankers Insurance Bldg., Macon, Ga.; President-elect, Evelyn Stanley, 833 Chandler Bldg., Atlanta, Ga.; Secretary-Treasurer, Charlotte White, 731 Chandler Bldg., Atlanta, Ga.

Trophy Awards: Cooperation Trophy, Mabel Knight, 813 Chandler Bldg., Atlanta, Ga.

Clinic Cup: 1st place, Jane Kilgore, Oliver General Hospital Dental Clinic, Augusta, Ga.; 2nd place, Grace Jackson, 310 Doctors Bldg., Columbus, Ga.; 3rd place, Alma O'Toole, 923 Fulton County Court House, Atlanta, Ga.

Titles of Clinics: 1st place, Sterilization; 2nd place, Helpful Hints, 3rd place, Better Teeth Through Early Care.

Present for this meeting were Katie McConnell, 1st Vice-President ADAA, Evelyn McVay, Fourth District Trustee; Marie Shaw, Past President ADAA.

Fifth District—

EIGHTEENTH ANNUAL MEETING OF TENNESSEE STATE DENTAL ASSISTANTS ASSOCIATION, MAY, 1947.

My sincere thanks to the Nashville Dental Assistants Association for the wonderful time we had at the State Convention. There was evidence of much cooperation in this association; much hard work and thought had been given to planning the meeting.

We arrived in Nashville on Sunday, the 11th, and were guests that afternoon at a tea given by the Nashville Dental Society at the Andrew Jackson Hotel. Monday's activities began with registration, and "get acquainted" hour. There was a radio broadcast, "Lunch With the Ladies" at 11 A. M., luncheon at 1 P. M., followed by a bus trip to "The Hermitage," historical home of Andrew Jackson. At 5 P. M. the Nashville association members were hostesses for a beautiful tea at the Maxwell House.

The first business session began at 2 P. M. Tuesday. Greetings were extended to us by Dr. W. W. Martin, President of Tennessee State Dental Society; Dr. Granville Sherman, President-elect of TSDS, and our own ADAA President, Margaret Sharp. At this session we also had an interesting talk entitled, "Efficiency, Cooperation, Success and Controlled Thinking," by Dr. Frank Bowyer, Knoxville, Tennessee.

Tuesday night was given to clinics. The winner of the Clinic Trophy was Clara Smith of Nashville. Her clinic was, "Flowers in the Dentist's Office."

On Wednesday morning Margaret Sharp brought us interesting facts on the Certification Plan. Three competitive papers were given, and Clara Smith was again the winner with, "Open the Door."

Ethel Whitenton, who has retired from the role of Dental Assisting, and who is a Past President of ADAA, was unanimously elected an honorary member of TSDAA. Wednesday afternoon was election and installation of officers. The meeting adjourned, with plans to meet again in 1948 in Memphis.

Marina Lee, Secretary.

Sixth District—

I am indebted to Marie Johnson, who found time from her many duties as trustee of this district to gather the following news for me.

WISCONSIN STATE DENTAL ASSISTANTS CONVENE

On Sunday, October 12th, the Wisconsin State Dental Assistants held their fall meeting at the Stoddard Hotel in LaCrosse, Wisconsin. Representatives from all societies were present.

Dorothy Schantz, State President, opened the meeting and gave a report on the National Convention in Boston. Dorothy represented the State as delegate. Among matters of importance discussed at this session were ways of making new members feel welcome at State Meetings, the insurance plan, and the forthcoming publication of our Journal. The name, "D. A. Reporter" was selected, and it was voted to use 50c of each member's dues as a Journal fund to take care of the necessary expenses of this publication.

A motion was made and seconded to strike out the word "white" from the requirements for membership in our State society. There will be a new amendment to this effect. A proposed course in preparation for certification was discussed. Three members were elected to serve as a committee to work on the course. A drive to sell the official cap will be started soon. Dr. O. H. Voen was selected by the State Dental Society as our advisor.

LaCrosse members proved themselves very gracious hostesses for this meeting.



Illinois State Meeting was held in Peoria, October 11-12, 1947. Saturday morning was the annual business session and reports of committees. The afternoon session was open session with an address of welcome by Mary Luke, President; response by Gladys Triphahn, President of Chicago DAA.

Two papers were given, one by Emma Luke, "The Long View," and "Do You or Don't You?" by Ferol Rudd. Sunday morning eight excellent lectures were given by members of the various societies. In the afternoon 'Dentistry Hath Charms,' "Educating the Patient," and a talk by the Secretary to the President of the Dale Carnegie Institute. Attendance was good for this meeting.

NOSEGAYS OF NEWS

All societies have again resumed their activities. Southern Wisconsin has met twice, LaCrosse has given much time to plans for the meeting, Kenosha was privileged to hear their former President, Irene Moczulewski, give accounts of the National and State meetings. Milwaukee County Association convened twice. Their first meeting was an educational meet-

ing, and for their second meeting each member contributed an article, and an auction was held, their annual fund-raising auction. Fun, fun, and more fun was had by all.

Seventh District—

As we leave the Old Year and enter the New, the members of Seventh District take this opportunity to thank you for your Friendship and Good Will and wish you all the fine things of life and a successful year in your ADAA activities.

The members of this district are very proud to have Mary Haney, Omaha, Nebraska, an ADAA Vice-President, as one of its members. The efficient manner in which Mary served the Seventh District as Trustee for the past three years is greatly appreciated; we feel that ADAA has gained a capable officer.

The Minnesota Dental Hygienists and Assistants Association will hold their annual meeting in St. Paul, February 23-25, 1948. The St. Paul Hotel will be headquarters. This has always been a fine meeting, and plans indicate this will be no exception. Officers of State societies report they are busy acquainting members of the Dental Societies with the Certification Plan, and the six months extension course. By the time this reaches you we hope to have many classes under way.

As we start the New Year with "Perseverance" as the theme, let us remember that Emerson once said, "There is no defeat except from within, there is no insurmountable barrier save your own inherent weakness of purpose."

Harriett Darling, Seventh District Trustee.

The Northwestern District Dental Assistants of Iowa held their 25th annual meeting on September 28, 29, 30. Among the guests present were: Mrs. Orpha Deal, President of NWDA 25 years ago; Mary Haney, ADAA Officer; Harriett Darling, Seventh District Trustee; Edna Johnson, President of Iowa State Dental Assistants Association; Ruth Fickey, first President of Sioux City Society; Edna Johnson, President of IDAA; Bessie Peterson, Immediate Past President of ISDAA, and many others we had not seen for a time. (Homecoming Day)

The sessions included routine business reading of reports, discussion of Certification Plan, and the presentation of interesting papers.

Seven Clinics were presented at this meeting, with awards going to Gayle Horton and Grace Nelson. Gayle Horton also won the Achievement Trophy.

Fort Dodge District Dental Assistants of Iowa held their second annual meeting at the Wahkonsa Hotel in Fort Dodge, October 19-20.

Those in attendance were privileged to hear several informative papers and lectures. The following clinics were presented, "Patient Education," by Harriet White; "Greeting Cards," by Jeanne Wagner; "Human Relationship With Children," by Kathryn Horn; "Practical Suggestions for Stock and Inventory," by Lorraine Houck; "Pouring and Glazing Finished Model Bases," by Maryls Gommels; "Mixing Cements," by Rhea Branson.

Genevieve Neal, Secreary ISDAA.

ISDAA publishes an excellent bulletin which they call "THE PLUGGER." Wish you all could have a copy of it.

Eighth District—

The St. Louis Dental Assistants have made final arrangements for the Mid-Continent Dental Congress, which will be held at the Jefferson Hotel November 30-December 3. For their November meeting a Juliette Southard Birthday Party was held to commemorate the birthday of our Founder. Members deposited coins in small boxes decorated to represent the twelve months of the year. They also raffled a \$25.00 Savings Bond.

A six months extension course got off to a grand start with 45 members enrolled.

There is a new organization in Missouri. The place: Sedalia; the name: Sedalia Dental Assistants Society—seven members.

The Wichita, Kansas Dental Assistants Study Club held their annual joint meeting with the Sedgwick County Medical Assistants Society, recently with 95 in attendance. The SCMAS is believed to be the only state organization of its kind in the nation, and has patterned its association from the Wichita Assistants Club. At this meeting the group was privileged to have as its speaker, Mrs. Gabrielle Tritz, who was an active member of the French Resistance Forces, and who served sixteen months in a German concentration camp. The report the contributor of this news gave me regarding her message was most interesting. I wish it were possible to pass it along to you in this column.

The Wichita Club has outlined their extension course, which they hope to begin in January. In addition to this, they are as busy as little bees building up their treasury, selling all sorts of things. They are also completing plans for a two-district meeting in Wichita October 30-31, November 1.

One of their main projects for the year has been building their own loan library. They have been collecting material for some time, and are now compiling this material in book form. They expect to purchase a number of new binders now available. A local supply house is making them a gift of a bookcase and placing it in their customers' lounge.

Thanks to Roberta Weinteer for the above news. I am happy to hear from your active group; let me hear more and more and often.

The Greater Little Rock Dental Assistants Study Club is moving along with its educational programs. At their October meeting the Education Committee presented Mr. Vincie and Mr. Blythe of the L. D. Caulk Company. They gave a clinic on amalgam and silicate mixing, and also supervised a practice session for them.

The November meeting was another educational program, and December will be given over to a social. This group has a special Christmas project. They will be "Santa Claus" to a child from Arkansas Children's Home and Hospital.

Texarkana and El Dorado groups report activity, but will not be able to give us detailed reports until later.

Mildred Miller, Little Rock.

The Oklahoma City Dental Assistants had an interesting meeting in October with their state sponsor, Dr. H. L. Anderson present to offer them advice and help in arranging their study course. A local sponsor, Dr. M.



Dinner Meeting of the Fort Worth, Texas District Dental Assistants.

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A. Flisher, was also present for this meeting to assist them. They are sure to have a wonderful course when plans are completed. We can't help envying them a little when we realize they also have our well loved and capable Helen Tisdal in their midst. That within itself is an asset. Lucky people!

The Kansas City Association has a clever publication, which is called "Mouth Mirror." Names of these bulletins intrigue me.

It appears that Texas is still on the march and holding the spotlight in "membership driving." Two more associations organized, Odessa and Austin, Texas. Another in the making, I hear. Esther Osborn started things popping at home when she served as Membership chairman of ADAA. I hear through the grapevine that Helen Tisdal is taking no chances on letting these activities slump. Texas' President, Kathryn Burt is doing lots of work and traveling for the same cause. Team work is sure to bring results.

Ninth District—

I received a request to print the following in the last issue of Views of the News a little too late to get it in, so I am going to add it this time, even though it is a wee bit late.

The Officers and Committee Chairmen of the Washington State Dental Assistants Association are planning the State Meeting to be held in Seattle in January. Make your plans now to come to Seattle January 29, 30 and 31 inclusive. Any ideas for Clinics should be submitted to the Clinic Chairman, Ida Mantell, 309 South J Street, Tacoma, Washington. 1948 dues should be paid at this meeting. Hotel reservations are to be arranged through Laura Flett, 520 Stimson Building, Seattle, Washington.

Areta Horsley, Publicity Chairman.

Thanks, Areta, for the invitation; I wish I could be with you. Best wishes for a wonderful meeting.

One of the year's important events for members of the Oregon State Dental Assistants association was a dinner held at Berg's Chalet, November 15th. The dinner was in honor of Madge Tingley, who at the Boston meeting was elected trustee of the Ninth District of ADAA. She was presented with a plaque in appreciation of her loyalty and service to our association.

The OSDAA will hold its State Meeting February 5-7th, which are the same dates of the State Dental Association's meeting. Prior to this the meeting has been held in June, but was changed because of the Pacific Coast Conference Meeting in Salt Lake City in June.

Wynne Saunders, our capable President, and her Officers have work well under way in preparation for an outstanding meeting.

We send our best wishes to all Dental Assistants for a very Happy and Prosperous and Educational 1948.

Harriet Hamann, Publicity Chairman
Oregon State Dental Assistants Assn.

This is a report of the Southern California State Dental Assistants Association's meeting. Headquarters were at the Biltmore Hotel. House of Delegates met in the Clark Hotel.

The meeting got under way with an open house held in the Lounge of

the Clark Hotel to honor the President, Wilma Slegal. Seven Presidents of Component Societies were present to assist in receiving the guests. Los Angeles President Marjorie Hayes Kerr was the official hostess throughout the convention. Social activities included a dinner in China Town, a luncheon in the Banquet Room of the Clark Hotel, and the gala Banquet.

An excellent educational program was arranged. They were privileged to hear several outstanding speakers. Among them were: Dr. Borland, President-elect of S. C. D. A.; Dr. Fern Petty of Los Angeles; Selena Roylle, of stage and screen; and Mr. Jimmie Robinson, who is known to almost every Dental Assistant in the U. S. Ten excellent clinics were given at the meeting. A number of members of the Northern California Association were present. The friendship existing between the Northern and Southern California groups is wonderful. They are working together, and exchanging ideas in planning the study courses.

In just six months the Southern California group will be gathering for their 1948 Convention, and are looking forward to the best meeting ever.

The Santa Barbara group are moving ahead with educational programs. Their November meeting was devoted to discussing X-ray technique. It is reported that many problems were solved, and new ideas presented at this meeting.

The Tri-County DAA, Riverside, California is a lively group. They are really "on their toes"; have their programs arranged two months in advance. Many of these girls travel 25 and 30 miles to the meetings. Interest to that degree is gratifying. They are bound to go places.

Tenth District

Ohio State Dental Assistants Association held their Eighth Annual Meeting at the Hotel Cleveland, Cleveland, Ohio, November 10-12th. The House of Delegates meetings were all conducted by Mrs. Eleanor S. Timberlake, President. Discussions on the new Certification Plan were many, and interesting.

Honorary memberships were bestowed on Adelia Digel, Mary Connelly and Maude Knapp. Ivy Dobbie, Tenth District Trustee, was an honored guest.

New societies initiated to the rigors of a State Meeting were the Mad River Valley Dental Assistants, and the Warren Dental Assistants.

Monday evening we were guests of the Cleveland group at an informal open house party. They entertained us beautifully, program and all. A grand time was had by all.

Tuesday afternoon the general meeting was held. It was an inspiring session. Besides excellent speakers, a class of five girls were graduated as Dental Assistants from Jane Adams Public School of Cleveland. It was a service similar to that of Medical Nurses, in that each graduate received her cap. How fortunate these girls, and the Doctors who employ them.

Newly elected Officers were installed at a Candlelight Service on Wednesday morning. (Will leave the news of this to The Secretary's Corner, also, but must say "Congrats" to Betty Frederick upon her election as Secretary.)

At an informal luncheon on Wednesday the Membership Trophy was awarded to the Toledo Association, and Competitive Paper Award was presented to Eileen Moser of Lima, Ohio.

The meetings came to a close with Clinic and Poster exhibits in the



Names: Reading from left to right—First row, seated: Virginia Choate, Third Vice-President; Marie McCoy, First Vice-President; Ethel Sheppe, Publicity Officer; Gracey Armstrong, Corresponding Secretary; Jessie Brawner, Treasurer. Second row—standing: Mabel Lyon, Convention Administrator; Wilmina Siegal, Immediate Past President; Osie Marty, Director.

Statler Hotel. The reporter will inform you later on the winners of these.

Betty E. Fredrick, Secretary.

The Cleveland group should be ready for a much deserved rest after all the work done in entertaining the delegates at the above described meeting. Yet it seems they never rest, as I have news from Mabel Hull of their looking forward to another busy time in February, Children's Dental Health Days. They even find time on Sundays to go in a group to Cleveland's Health Museum and give clinics and talks in the interest of education in Dentistry for the public. I would say they are living up to our pledge to the letter. My hat's off to you, Cleveland!

The Indiana Dental Assistants held a mid-year get-together on October 18-19 at the Vendome Hotel in Evansville, Indiana. Indianapolis, Jasonville, Terre Haute, LaPorte, Bloomington, Fort Wayne and Evansville were represented.

On Saturday night a banquet was given, followed by a style show with the Evansville girls as models. Sunday morning lunch was served at the Alpine House after which we went on a tour of the various dental offices. The business session was conducted on Sunday afternoon with Alice Krick, President, presiding. Programs were outlined for the annual State Meeting which will be held in May at Indianapolis. Certification was the main topic of discussion.

With Juliette Southard parties past for another year the various component societies are getting into the swing of the holiday season. The Fort Wayne D. A.'s started with a card party November 12. Mr. V. Ferguson of the Allen Laboratory furnished the room, food and prizes. An extra attendance prize was given by Ryker Dental Depot. A grand time was had by all.

Bertha Lillivig.

If you have managed to stay with me long enough to complete this lengthy copy of V. of the N. I am grateful to you, and would like to close with the following poem which was taken from the program of the Georgia Dental Assistants Association's meeting in Atlanta in October. I think it is "food for thought."

WHICH ARE YOU?

Are you an active member, the kind that would be missed
Or are you just contented that your name is on the list?
Do you attend the meeting and mingle with the flock,
Or do you stay at home and criticize and knock?

Do you take an active part to help the work along,
Or are you satisfied to be the kind that just belong?
Do you ever voluntarily help at the guiding stick
Or leave the work for just a few and talk about the "CLIQUE"?

Come to meetings often and help with hand and heart
Don't be just a member, but take an active part.
Think this over, member, you know right from wrong,
Are you an active member? Or do you "just belong".

Mid-year Meeting

Chicago Dental Assistants Association

The Chicago Dental Assistants Association extends a cordial invitation to members of the A. D. A. A. to attend the Mid-Winter Meeting, which is to be held at the Stevens Hotel, February 8-12, 1948.

Sunday, February 8, 1948

9-12 Illinois State Dental Assistants Association
House of Delegates

2-4 Installation of Officers

Speaker—Dr. Wilfred Peters, Peoria, Ill.

Monday, February 9, 1948

10-12 Chicago Dental Assistants Association
Clinics

2-4 Speaker—Dr. Robert Kesel, Chicago, Ill. (Pres. Illinois State Dental Society) Subject—Caries Control Procedures

Tuesday, February 10, 1948

10-12 Movies of the Great Lakes Training Center
By Dr. De Wolfe, Chicago, Ill.

2-4 Speaker—Dr. Harry Hartley
President, Chicago Dental Society

Wednesday, February 11, 1948

10-12 Papers

Noon: Luncheon Blackstone Hotel
Mayor Kennelly of Chicago has been invited.

2-4 Open Meeting

Call to Order

Pledge to Flag—Star Spangled Banner

Invocation—Dr. C. C. West

Address of Welcome, Pres. C. D. A. A. Gladys Tripahn

Response, President A. D. A. A. Sadie Hadley

Introduction of Guests

Guest Speaker

Thursday, February 12, 1948

Speaker: Dr. Balraj Sondri from India

SNOW AT MORNING

By Ray Wackenthaler

Snow at morning that surprised by night
Lies on the fields all crystalline white;
Snow at dawning is still flaking down—
Whitening the roofs once gray and brown.
Ribbons of roads fast fading from view
Are part of a world transformed and new.
Trees in their dressing of ice and snow
Shower down mist onto things below;
Shrubs in mantles huddle together,
Seeking protection from the weather.
The sun imparts a shimmering glare,
Adding to beauty everywhere.
Snow at morning!—what a lovely sight
When it surprises, and comes by night.



Secretary's Corner

By AILEEN M. FERGUSON, General Secretary,
709 Centre Street, Jamaica Plain 30, Mass.



HONOR ROLL

Northern California D. A. A.
Southern California D. A. A.
Connecticut D. A. A.
Florida State D. A. A.
George D. A. A.
Massachusetts D. A. A.
Missouri State D. A. A.
Ohio State D. A. A.

HONORABLE MENTION

Iowa State D. A. A.
New Jersey State D. A. A.
Arkansas State D. A. A.
Philadelphia D. A. A.
Texas State D. A. A.
Kanawha Valley D. A. S.
Wisconsin State D. A. A.

DUES: ADAA dues for 1948 are payable January 1. Local societies are urged to send their dues promptly to the state secretaries so that they can be forwarded without delay to the General Secretary. The names of all members whose dues are not received by April 1 will be removed from the membership roll. Four copies of the membership lists must be submitted to the ADAA. Make remittances for dues payable to the AMERICAN DENTAL ASSISTANTS ASSN.

NEW MEMBER DRIVE: Please indicate on membership lists those who are NEW MEMBERS, all new members for whom dues are received by the ADAA from Nov. 1, 1947 to June 1, 1948 will be counted in the tally for the cash awards and ribbons to be awarded by the Membership Committee. Consult the ADAA Membership Bulletin for 1948 for complete details. Helen Petersen, 700 Professional Bldg., Glendale, Calif., will be glad to send you one if you have not received a copy.

NEWLY ORGANIZED SOCIETIES

LEWISTON D. A. SOC. (Idaho)—President, Fae Durant, 509 Breier Bldg., Lewiston; Secretary, Wanda Greene, 509 Breier Bldg., Lewiston.

ODESSA DISTRICT D. A. A. (Texas)—President, Joyce Cartwright, 206 Burks Bldg., Odessa; Secretary, Elizabeth Martin, 221 W. 4th St., Odessa.

SABINE DISTRICT D. A. A. (Texas)—President, Catherine Perry, 2083 Liberty, Beaumont; Secretary, Eleanor Neale, 1365 Threadneedle, Beaumont.

SOUTH PLAINS D. A. A. (Texas)—President, Vera Darby, 2609 19th St., Lubbock; Secretary, Betty Milford, 1220 Avenue M, Lubbock.

REORGANIZED SOCIETY

SANTA CLARA D. A. A. (N. Calif.)—President, Patricia Callahan, 606 Medico-Dental Bldg., San Jose; Secretary Pearl Seebury, 600 Medico-Dental Bldg., San Jose.

CHANGES OF OFFICERS

ARKANSAS STATE D. A. A.—President, Doris Barnes, 808 Boyle Bldg., Little Rock.

Southern California D. A. A.—President, Ethel Sheppe, 912 Bay Cities Bldg., Santa Monica; Secretary, Mildred Cramer, Suite 202, 1060 E. Green St., Pasadena.

PASADENA D. A. A. (S. Calif.)—Secretary, Georgann Emerson, 2408 No. Lake Ave., Altadena.

GEORGIA D. A. A.—President, Helen Turk, 913 Candler Bldg., Atlanta, Ga.; Secretary, Charlotte M. White, 731 Candler Bldg., Atlanta.

NORTHWESTERN DISTRICT D. A. A. (Ia.)—President, Genevieve Neal, 512 Frances Bldg., Sioux City; Secretary, Gayle Horton, 469 New Orpheum Bldg., Sioux City.

NEW JERSEY STATE D. A. A.—Secretary, Lillie Fairchild, 50 Hampton Terrace, Orange.

ESSEX COUNTY D. A. A. (N. J.)—Secretary, Margaret Volpe, 429 South 16th St., Newark.

OHIO STATE D. A. A.—President, Lillian Hoffman, 714 N. Main St., Akron; Secretary, Betty Frederick, 624 First National Bank Bldg., Canton.

ERIE COUNTY D. A. A. (Pa.)—President, Joan Fasel, 2506 Myrtle St., Erie; Secretary, Helen Kulesa, 422 West 9th St., Erie.

SAN ANGELO DISTRICT D. A. A. (Texas)—Secretary, Claudine Harris, 209 W. Beauregard, San Angelo.

SAN ANTONIO D. A. A. (Texas)—Secretary, Claudine Harris, 209 W. Beauregard, San Angelo.

SAN ANTONIO D. A. A. (Texas)—President, Mary Helen Sidden, 745 Milam Bldg., San Antonio.



The Central Office Committee is pleased to announce that Mrs. Mary L. Martin has accepted the position of Executive Secretary of the American Dental Assistants Association, with offices at 610 Jefferson Ave., LaPorte, Indiana, After February 15, 1948.

Helen H. Fitting, Chairman
Central Office Committee

SPECIAL COMMITTEES APPOINTED BY THE PRESIDENT

Membership Committee

Helen Petersen, Chairman	700 Professional Bldg., Glendale, Calif.
Imelda McGrath	7 Central Sq., Lynn, Mass.
Lillie Fairchild	604 Central Ave., W. Orange, N. J.
Ruth McKay	R. D. No. 4, Perry Highway, Erie, Pa.
Dorothy Jones	1210 Huntington Bldg., Miami, Fla.
Margaret Leedom	6418 Leighton Ave., Lincoln, Nebr.
Delma Hopkins	701 Com'cial Nat'l Bank Bldg., Kansas City, Kans.
Virginia Newell	626 Wakefield Bldg., Oakland, Calif.
Edith Blocker	714 Pontiac State Bank Bldg., Pontiac, Mich.

Pin Committee

Louise Montague, Chairman	513 E. Luray Ave., Alexandria, Va.
Gladys Havey	5 Glen Court, Greenwich, Conn.
Jeanne Loiselle	613 State St., Schenectady, N. Y.
Vassie Hunt	507 Bibb Bldg., Macon, Ga.
Doris Dugan	620 Barbee Way, S. Louisville, Ky.
Marguerite Farnsworth	1428 N. Edward, Decatur, Ill.
Grace Finnegan	3019 Ames, Omaha, Nebr.
Wilma Duke	Young Bldg., Marshall, Texas
Ida Mantell	309 South J, Tacoma, Wash.
Helen Thomas	2½ E. Exchange St., Akron, Ohio

Juliette A. Southard Birthday Party Committee

Corinne Dubuc, Chairman	188 Main St., Pawtucket, R. I.
Juliette Gamache	105 Pleasant St., Concord, N. H.
Marion Jensen	313 State St., Perth Amboy, N. J.
Lurlie Johann	726 Upshur St., N. W., Washington, D. C.
Rose Horn	138 Alhambra Circle, Coral Gables, Fla.
Mildred Bowles	700 Medical Arts Bldg., Richmond, Va.
Corinne Johnson	401 Rinaldi Bldg., LaCrosse, Wisc.
Marcella Passow	500 Snell Bldg., Fort Dodge, Ia.
Jackie Goad	908 Medical Arts Bldg., Oklahoma City, Okla.
Ethel Sheppe	1027-A 10th St., Santa Monica, Calif.
Betty Jane Lashley	410 Hulman Bldg., Evansville, Ind.

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Ethel W. Whinton	310 Lewis St., Memphis, Tenn.
Retta C. Amatucci	428 N. Fifth St., Camden, N. J.

Central Office Committee

Helen H. Fitting	91 W. Greenwood Ave., Lansdowne, Pa.
Margaret C. Sharp	Peoples Trust Bldg., Jasonville, Ind.
Aileen M. Ferguson	709 Centre St., Jamaica Plain, Mass.
Sadie L. Hadley	163 Cabot St., Beverly, Mass.

Job Analysis Committee

Mary Haney, Chairman	2210 Military Ave., Omaha, Nebr.
Margaret C. Sharp, Co-Chairman	Peoples Trust Bldg., Jasonville, Ind.
Ottie Helms	120 Adams St., Montgomery, Ala.

SPECIAL COMMITTEES APPOINTED BY BOARD OF TRUSTEES, 1947-48

Juliette A. Southard Scholarship Fund

Evelyn B. Brett, Chairman 401 Butler St., Etna, Pa.
 Steve Ann Montgomery 2601 Oak Lawn Ave., Dallas, Texas
 Sadie L. Hadley, President 163 Cabot St., Beverly, Mass.

The Dental Assistant Publication Committee

Sadie Leach, Editor 1029 Madison St., LaPorte, Indiana
 Margaret Magnuson, Subscription Mgr. ... 319 Rockwood St., LaPorte, Ind.
 Lucile Black, Advertising Mgr. 914 Watts Bldg., Birmingham, Ala.
 Margaret S. Hill, Business Mgr. 2 Third Ave., Long Branch, N. J.

Juliette A. Southard Relief Fund

Sadie L. Hadley, Chairman 163 Cabot St., Beverly, Mass.
 Oattie Helms 120 Adams St., Montgomery, Ala.
 Robina McMurdo 64-16 183rd St., Flushing, L. I., N. Y.
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 Ivy Dobbie 438 Moss Ave., Highland Park, N. J.
 Sadie Leach, Editor 1029 Madison St., LaPorte, Indiana
 Aileen M. Ferguson, Gen. Sec'y 709 Centre St., Jamaica Plain, Mass.

Liaison With American Dental Association

Sadie Hadley, Pres. 163 Cabot St., Beverly, Mass.
 Aileen M. Ferguson, Gen. Sec'y 709 Centre St., Jamaica Plain, Mass.
 Melva Russler, Education Chmn. 928 Arcade Bldg., St. Louis, Mo.
 Helen H. Fitting, Chm. Certif'ion Bd. . . 91 W. Greenw'd Ave., Lansdowne, Pa.
 Margaret C. Sharp, Past. Pres. Peoples Trust Bldg., Jasonville, Ind.

ADIEU, OLD YEAR

Adieu, Old Year, we bid you farewell,
 You have been faithful, and you have done well.
 Old Year, hasten, the New Year is here,
 With cap and with bells and smiling good cheer.

Far out yonder, the shadows of time
 Are beckoning you, and beating a rhyme.
 Oh, linger not, for the onward tread
 Of time and progress will bury the dead.

Onward to war, or forward to peace,
 The New Year has come; we wait its caprice.
 Adieu Old Year, go thou to thy rest.
 You have been loyal, you gave us your best.

Welcome, New Year, we give you our hand;
 The world is waiting, to hear your command.
 With trailing clouds, our courage renew,
 Oh, Welcome, New Year, and Old Year, adieu.

**ABOUT CERTIFICATION
AMERICAN DENTAL ASSISTANTS ASSOCIATION
PUBLIC RELATIONS BULLETIN**

Officers of the local and state dental assistants association will be called upon now that the Certification Board of the ADAA has been established to answer many questions in connection with the certifying procedure. We believe that the most frequent questions you may have to answer will be:

Do all members of the ADAA have to take the Certification Exam?

Answer—No, it is not compulsory. We would like to see all members make the effort to prepare themselves for it and become certified.

How long is the preparatory course recommended by the Certification Board?

Answer—Six months, two evenings a week.

Who will give the courses?

Answer—State dental assistants societies will be responsible for them, providing these courses with dental educators and members of the profession only as teachers.

Will there be a charge for the courses?

Answer—In most cases it will be necessary to charge a tuition fee, depending on cost of securing instructors, suitable quarters for lectures, etc.

When will Certification Examinations be held?

Answer—Each state society must plan to set aside a half day period preceding or during their annual meeting for the Certification Examination for those members who have made application.

How will members know when examinations are to be held?

Answer—Notice of examination dates should be published well in advance in dental journals, the Dental Assistant Journal, and in state dental assistants bulletins or journals.

Who will conduct the examinations at the state meeting?

Answer—The president of the state association will appoint with the approval of the executive board an examining committee that will consist of: the Education Chairman of the state society, one member of the executive board, and one member at large.

Is every member entitled to take the Certification Examination if she has completed the preparatory course?

Answer—No. The applicant must have been a member of the ADAA for at least one year preceding the state meeting at which she intends to take the examination, have been employed in a dental office for two or more years, or have graduated from an accepted school of dental assisting, dental hygiene, dental nursing, or have served two or more years as a dental technician in the armed forces.

What kind of an examination is given?

Answer—The examination will be in two parts, a written test, and a practical demonstration.

Who prepares the Certification examination and by whom are they graded?
Answer—The Certification Board of the American Dental Assistants Association prepares a uniform examination to be given in all states. Examination papers and grades on practical demonstrations are returned to the Certification Board to be corrected. Certificates are issued to successful candidates.

Is there any other way to prepare for Certification but through a preparatory course?

Answer—At present there is no other way than to attend a course given under the direction of a local society.

Is there a fee for the Certification Examination?

Answer—Yes, \$10.00 per person.

From whom may we receive further information and answers to our perplexing questions?

Answer—Mrs. Helen Tisdal, Secretary of the Certification Board, 607 Medical Arts Bldg., Oklahoma City, Okla.

Marie Johnson, Public Relations Chrm.

234½ W. Wisconsin St.

Portage, Wis.

BE A CLOCK WATCHER

1. Keep your mind alert for ways of saving time on everything.
2. Develop a time-saving office routine, to keep everyone on schedule.
3. When time is lost, money is lost.

CARE OF DIAMOND POINTS

Time and money are lost if these valuable instruments are not cared for properly.

1. Keep your eye on the diamond points while they are in use.
2. Place in wax block until work is finished.
3. Clean points immediately after use and return to their case.
4. Check the points every day to make sure they do not become mixed with the other stones or otherwise lost.

DON'T LOSE TIME DOWN THE DRAIN

When a drain has to be opened to recover instruments and inlays, time and money are lost.

Keep drains covered with a fine screen.

DON'T TRUST YOUR MEMORY, WRITE EVERYTHING DOWN

1. Supply list in laboratory.
2. List of cases at the Mechanics.
3. Cancellation list at the telephone.
4. Pad for messages at the telephone.

When you forget these things you are losing time and money.

Mona-Belle Suter

Toronto, Ontario.

TYPICAL FAULTY RADIOGRAPHS

Thin Image:—1. Insufficient exposure of film to the x-rays.

2. Insufficient development of film.
3. Use of exhausted developer.
4. Use of cold developer.

Remedy—Check the causes listed above and take the steps that are necessary to correct them.

Dense Image:—1. Excessive exposure of film to the x-rays—accidental or deliberate.

2. Unsafe processing-room illumination.
3. Prolonged development of film.
4. Use of warm developer.

Remedy—Check the causes above and take the steps that are necessary to correct them.

Blurred Image:—1. Movement of patient.

2. Movement of film.
3. Movement of x-ray tube.

Remedy—Caution the patient to remain motionless during the exposure and not allow the film packet, cassette, or holder to shift from its position; after adjusting the x-ray tube, stabilize the unit so that it will not vibrate during the exposure.

Irregularly Shaped Light Area:—**Remedy**—Remove the cone at regular intervals and clean the inner surface of it.

Partial Image:—Sometimes part of a radiograph will present a large, symmetrical, clear area while the remainder of it normally visualizes the structures of a portion of the region examined; such incomplete image may result from:

1. Failure to immerse entire film in developer.
2. Failure to project the central ray to the center of film.
3. Film being in contact with another film, a hanger, or a side of the tank damage development.

Remedy—1. Project the central ray to the center of the film.

2. Maintain developer at the proper level.
3. Be sure surfaces of the film do not contact any object during development.

Fog:—1. Improper storage of film.

2. Use of film after the expiration date stamped on the carton.
3. Exposure of film to extraneous x-radiation.
4. Exposure of film to light or unsafe processing-room illumination.

Remedy—1. Store films in a cool, dry place.

2. Use films before the expiration date stamped on the carton.
3. Protect films by keeping them in containers that incorporate lead.
4. Keep safelight lamps fitted with proper safelights; use bulbs of wattage indicated on the lamps.

Reticulation:—The radiograph has a puckered, netlike appearance—the result of excessive swelling and subsequent sudden shrinkage of the gelatin of the emulsion; the film had been immersed in overwarm solution or water, then in a much cooler fluid.

Remedy—Maintain processing fluids near optimum temperature 68° F. (20° C.)

Streaked Image:—Streaks in a radiograph are usually traceable to the clip that held the film during processing; if fixer solution dries on the clips of a hanger, when it is used again the acid reacts with the developer, and, flowing on the films, affects the emulsion in a way that results in characteristic lines in the radiographs.

Remedy—Wash all film hangers in water immediately after use.

—From "X-Rays in Dentistry," Eastman Kodak Co.

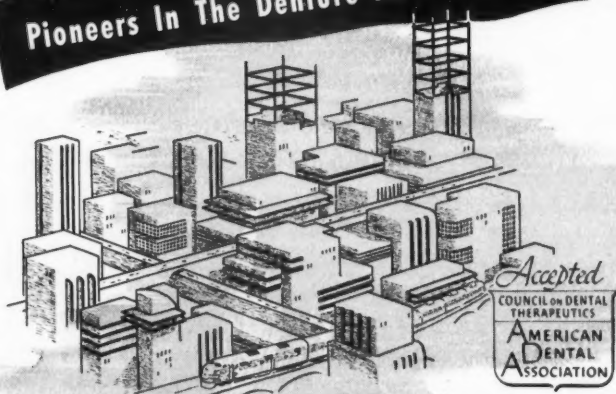
CENTRIFUGAL METHOD OF MAKING STONE DIES FOR IMMEDIATE USE IN CONSTRUCTING INDIRECT INLAYS

1. Given—1 wax impression in copper band (taken by the Doctor)
1 inlay wax bite of cavity and opposing teeth
2. With cellulose tape about $\frac{3}{4}$ inch wide wrap around impression twice. Seal thoroughly at closed end of band.
3. Mix stone according to directions of stone used. 35 parts water to 100 parts stone is a good mix.
4. With brush, carefully fill impression.
5. Place in centrifuge immediately and spin 30 seconds.
6. After 5 minutes remove strip. Place in water 120 degrees F. for 2 minutes and impression can be removed easily from die.
7. Trim die.
8. Place in a 50-50 solution of glycerine and water. This lubricates the die. Leave in solution when not being worked on.
9. Dip bite in water 100 degrees F. Place on die. Trim excess. Note contact points. Fill discrepancies at gingival. Margins roughly carved.
10. Wrap with rubber dam.
11. Place in water swager at 110-112 degrees F. maintaining that temperature 3 minutes. Use thermometer. Close and swage using 4 or 5 blows with 4 pound hammer.
12. Remove from swager. Finish carving wax pattern. Place sprue and remove from die.
13. Invest pattern and cast.



CO-RE-GA

Pioneers In The Denture Adhesive Field



It is indeed gratifying to observe how the profession, in an ever increasing number, recommend CO-RE-GA for those certain indicated cases.

But is it any wonder when you consider the advantages . . . reputation, tradition experience and strength . . . plus quality materials and modern manufacturing.

All are available to you.

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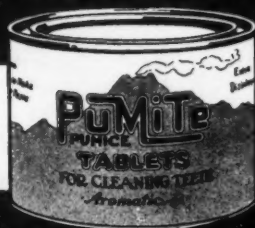
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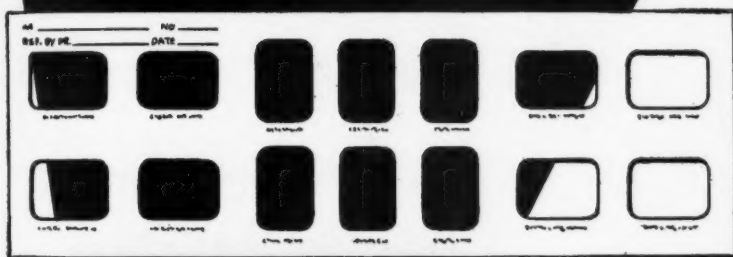
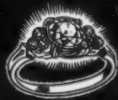


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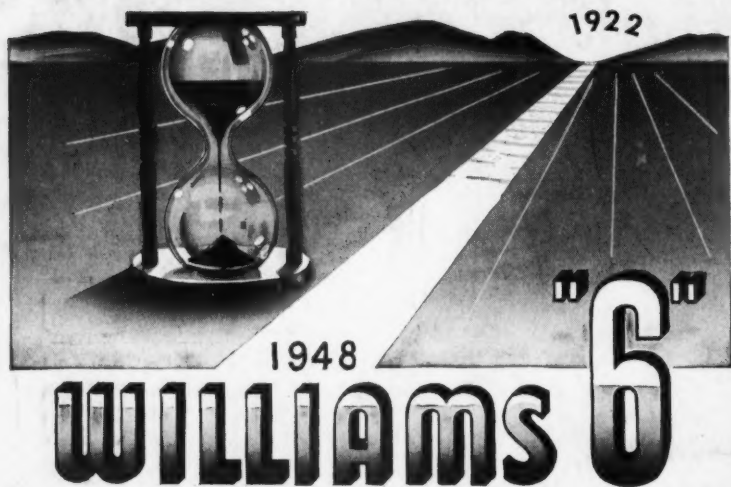


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